

**KEY PERFORMANCE INDICATORS FQ4 2021/22 –**

**COMMUNITY PLANNING AND DEVELOPMENT**

**FINANCIAL SERVICES**

**COMMERCIAL SERVICES**

**LEGAL AND REGULATORY SUPPORT**

**CUSTOMER SUPPORT SERVICES**

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**1.0 EXECUTIVE SUMMARY**

- 1.1 The Council's Performance and Improvement Framework (PIF) sets out the presentation process for regular performance reporting. As a consequence of Covid-19 alternative options for each PIF activity have been agreed by the Executive Leadership Team (ELT).
- 1.2 This paper presents the Policy and Resources Committee with the FQ4 2021/22 Key Performance Indicators (KPIs) for Community Planning and Development, Financial Services, Commercial Services, Legal and Regulatory Support and Customer Support Services.
- 1.3 It is recommended that the Policy and Resources Committee reviews and scrutinises the FQ4 2021/22 KPI Report as presented.

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**2.0 INTRODUCTION**

- 2.1. The Council's Performance and Improvement Framework (PIF) sets out the presentation process for regular performance reporting. As a consequence of Covid-19 alternative options for each PIF activity have been agreed by the Executive Leadership Team (ELT).
- 2.2 This paper presents the Policy and Resources Committee with the FQ4 2021/22 Key Performance Indicators (KPIs) for Community Planning and Development, Financial Services, Commercial Services, Legal and Regulatory Support and Customer Support Services, as agreed by Council.

**3.0 RECOMMENDATIONS**

- 3.1 That members review and scrutinise the FQ4 2021/22 KPI Reports as presented.

**4.0 DETAIL**

- 4.1 To ensure appropriate monitoring and scrutiny of performance management during the Council's Covid-19 response and recovery the ELT have identified a Council-wide suite of 85 Success Measures detailed within the Service Plans.

From within the Service Plans some measures have been identified as Key Performance Indicators (KPIs) for 2021/22, and are currently reported quarterly to the appropriate Strategic Committees.

Pyramid remains 'live' with all Success Measures aligned to Service Plans and updated as agreed.

- 4.2 Attached are the KPIs for FQ4 2021/22 that are relevant to the Policy and Resources Committee (Appendix 1).

## **5.0 CONCLUSION**

- 5.1 Simplifying and focusing the performance reports in this manner is a proactive approach to help minimise back office function/non-essential activities whilst maintaining a level of service that supports scrutiny, performance monitoring and out statutory duties.

## **6.0 IMPLICATIONS**

- 6.1 Policy: None
- 6.2 Financial: None
- 6.3 Legal: The Council has a duty to deliver best value under the Local Government in Scotland Act 2003
- 6.4 HR: None
- 6.5 Fairer Scotland Duty:
- 6.5.1 Equalities - protected characteristics: None
  - 6.5.2 Socio-economic Duty: None
  - 6.5.3 Islands: None
- 6.6 Climate Change
- 6.7 Risk: Ensures that all our performance information is reported in a balanced manner
- 6.8 Customer Service: None

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**Executive Director with responsibility for Commercial Services and Legal and Regulatory Support**

**Kirsty Flanagan**  
**Executive Director with responsibility for Customer Support Services**

**Policy Lead for Corporate Services and Community Planning:** Councillor John McAlpine

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25 April 2022

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**APPENDICES**

Appendix 1 – Key Performance Indicators for -

- Community Planning and Development FQ4 2021/22
- Financial Services FQ4 2021/22
- Commercial Services FQ4 2021/22
- Legal and Regulatory Support FQ4 2021/22
- Customer Support Services FQ4 2021/22